

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Community sport

Business details

Business name	Grafton Supa Oldie Soccer
Business location (town, suburb or postcode)	South Grafton
Completed by	Peter Johnstone
Email address	<u>grafton.sos.inc@gmail.com</u>
Effective date	1 November 2021
Date completed	7 November 2021

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

Agree

Yes

Tell us how you will do this

We will publicise this on our facebook and web pages and have signs reminding people of this at the canteen. Team Leaders will be reminded of their responsibility to ensure any unwell team mates go home and do not play.

Provide staff with information and training on COVID-19, including COVID-19 vaccination, when to get tested, physical distancing, wearing masks and cleaning.

Agree

Yes

Tell us how you will do this

NSW Health signs are posted around the canteen and toilets. Committee members have completed a COVID safe course.

Display conditions of entry including requirements to stay away if unwell, COVID-19 vaccination and record keeping.

Agree

Yes

Tell us how you will do this

NSW Health signage is displayed around the canteen and toilets and is on the Grafton SOS facebook and web page.

Take reasonable steps to ensure all people aged 16 and over on the premises are fully vaccinated or have a medical exemption (including staff, volunteers, attendees and contractors). For example, ensure posters outlining vaccination requirements are clearly visible; remind players, officials, volunteers and spectators of vaccination requirements in marketing and communications materials; check vaccination status upon arrival and only accept valid forms of evidence of vaccination; train staff and volunteers on ways to check proof of COVID-19 vaccination status. Guidance for organisations is available at: <https://www.nsw.gov.au/covid-19/businesses-and-employment/covid-safe-business/vaccination-compliance-for-businesses>

Agree

Yes

Tell us how you will do this

Team Leaders have been informed that players who are not fully vaccinated without a medical exemption are not allowed to play. These instructions are displayed on the facebook and webpages. Players will have their vaccination status checked when playing for the first time and Team Leaders will also be responsible for making sure that any player on their team are fully vaccinated or have a medical exemption.

Physical distancing

Capacity at an outdoor community sporting event must not exceed 1 person per 2 square metres of space of the premises in which the activity is conducted.

Agree

Yes

Tell us how you will do this

Our COVID safe marshall will monitor the number of people on the fields. However, given the size of the playing area and the number of players at Grafton SOS it is unlikely that capacity will ever be reached.

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff / volunteers.**

Agree

Yes

Tell us how you will do this

NSW Health signage will be displayed near the canteen and in the toilets to remind people of the need for physical distancing. The COVID safe marshall will monitor compliance.

Minimise mingling of participants from different games and timeslots where possible, particularly people aged under 16 who may not yet be fully vaccinated. For mass participation events, consider staggering the starting times for different groups to minimise crowding where possible.

Tell us how you will do this

Players will be encouraged to turn up in time for their game on the field they will be playing on and to leave as soon as possible after their game.

Agree

Yes

Avoid congestion of people in specific areas where possible, such as change rooms and other communal facilities.

Agree

Yes

Tell us how you will do this

Players do not usually change at Rushforth Park and arrive and leave within their playing kit. Physical distancing signs are displayed in the toilets to ensure people are reminded of the regulations and advice.

Strategies must be in place to reduce crowding and promote physical distancing in communal facilities such as showers, change rooms and lockers.

Agree

Yes

Tell us how you will do this

We do not use communal showers, changing rooms or lockers.

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as pick-up/drop-off zones and staggered start/finish times.

Agree

Yes

Tell us how you will do this

Most players arrive and leave with their family groups. As all our players are adults most travel in their own cars. Due to the size of the car park it is unlikely that gatherings will occur.

Where possible, encourage participants to avoid carpool with people from different household groups.

Agree

Yes

Tell us how you will do this

All our players are adults and arrive and leave in family groups.

Ventilation

For indoor areas, review the 'COVID-19 guidance on ventilation' available at <https://www.nsw.gov.au/covid-19/getting-back-to-work-a-covid-safe-way/ventilation-guidance> and consider which measures are relevant to your premises before completing this COVID-19 Safety Plan.

Agree

Yes

Tell us how you will do this

Grafton SOS do not use indoor areas other than the Rushforth Park canteen. During use the doors and service shutters are always open allowing free and extensive ventilation to occur. When the fields are being used the toilet doors on both ends will be left open allowing throughput of air.

Use outdoor settings wherever possible.

Agree

Yes

Tell us how you will do this

Other than those serving in the canteen and users of the toilets all our activities are outdoors.

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Yes

Tell us how you will do this

The doors and service shutters of the canteen will always be left open. The toilet doors on both ends will also be left open to allow free and extensive throughput of air throughout the times of

usage.

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

Not applicable

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).

Agree

Yes

Tell us how you will do this

Not applicable

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Yes

Tell us how you will do this

Not applicable

Hygiene and cleaning

Face masks must be worn in indoor areas, unless exempt.

Note: People engaging in physical exercise are exempt.

Agree

Yes

Tell us how you will do this

Canteen staff will be reminded to wear face masks at all times. This will be monitored by the COVID safe marshall.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

Sanitiser is provided at the canteen and in the toilets.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

The bathrooms are checked before the start of play and at the end of play.

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Yes

Tell us how you will do this

The canteen staff will be regularly reminded to do this. It will be monitored by the COVID safe marshall.

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, volunteers, attendees and contractors.

Note: Organisations are not required to keep proof of vaccination status in their records.

Agree

Yes

Tell us how you will do this

Canteen staff and players will be reminded to sign in on arrival. NSW government QR codes are in place.

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

Yes

Tell us how you will do this

Players will have their COVID vaccination status checked before their first game. Players who have not had their vaccination status checked will not be allowed to play. QR codes are displayed clearly at the canteen and entrances.

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

A written record will be kept in the unusual situation when a player cannot use the NSW government QR code.

Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable, including any play centres. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

A separate COVID safe plan will be completed for the canteen.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes