

**> BE COVID SAFE.
STAY IN BUSINESS.**

Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

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| Business name | Grafton Supa Oldies Soccer |
| Business location (town, suburb or postcode) | South Grafton |
| Plan completed by | Peter Johnstone |
| Plan approved by | Michael Woodward |
| Email address | pfjohnstone@btinternet.com |
| Date | 8 October 2020 |

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

Staff, participants and their families regularly reminded to not attend if they are feeling unwell. This is done through social media, the Grafton SOS website, NSW signage around the canteen and through the sign in sheets. Team captains will be responsible for enforcing this with their teams and it will be monitored by the COVID Safety Marshall.

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick

visitor.

All committee members have completed COVID safety training. NSW signage is displayed in the canteen area and compliance is monitored by the COVID Safety Marshall.

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

Not applicable.

Display conditions of entry (website, social media, venue entry).

Requirements are displayed on the website, facebook page around the canteen and in team packs.

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

This plan will be discussed with Clarence Valley Council who own Rushforth Park.

Ensure COVID-19 Safety Plans are in place, where relevant, for:

- **Swimming pools**
- **Indoor recreation facilities**
- **Major recreation facilities**

Premises with an indoor gym must complete the COVID-19 Safety Plan for gyms and register their business through nsw.gov.au. Premises with a food or drink premise must complete the COVID-19 Safety Plan for restaurants and cafes and register their business through nsw.gov.au.

The Grafton SOS canteen has registered its COVID 19 Safety Plan at nsw.gov.au

Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria, or have visited a location in NSW at a time and date that requires them to self-isolate, in the 14 days prior. Locations with self-isolate alerts are listed on the NSW Government website.

Note: the exclusion of Victorian residents does not apply to those with border region resident permits.

On arrival, all players and families will be required to sign a team sheet that explicitly requires them to confirm they are not feeling unwell and have not been in Victoria or a place that requires self isolation within the last 14 days.

Physical distancing

Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.

There are no indoor facilities other than the canteen which has a separate COVID safety plan. At most, 8 teams of 9 people will be playing at any one time. When families, staff and volunteers are included there are unlikely to be more than 200 people present at any one time.

Spectators singing in groups or chanting/cheering is a particularly high-risk activity and should be avoided where possible.

Spectators have been discouraged from attending other than the family members of those participating. Spectators do not generally sing, chant or cheer during Grafton SOS, but will be discouraged from doing this if inclined.

Minimise co-mingling of participants from different games and timeslots where possible.

Players are encouraged to arrive in time for their game and leave promptly afterwards. Signing in will be done in teams so minimising reasons for players from different games from being in close proximity.

Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance.

Spectators are discouraged from attending other than the family members of participants. It is unlikely there will be many spectators other than small family groups

who will sit together.

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.

There will be no more than 4 games involving 8 teams occurring at any time. Players will be encouraged to move directly to their playing field on arrival where they will sign in and leave promptly after their game.

Where possible, encourage participants to avoid carpools with people from different household groups.

As all players are adults, they tend to travel on their own or bring along members of their immediate families only.

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

Players will be encouraged to move directly to their field of play on arrival and leave promptly after their game. The only likely points of congregation are the changing rooms/bathrooms and the canteen. 1.5m markers will be placed on the ground near these facilities to encourage social distancing when in queues.

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

Few players use the changing rooms during Grafton SOS activities, but these will be monitored by the COVID Safety Marshall who will introduce strategies if required to promote social distancing and reduce crowding.

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

In previous seasons, almost all players have showered/changed at home and it is unlikely that this will be different this season.

Use telephone or video platforms for essential staff meetings where practical.

Committee meetings have been held on zoom on a number of occasions.

Review regular business deliveries and request contactless delivery and invoicing where practical.

Deliveries are not usually made during the hours of operation of Grafton SOS. Grafton

SOS is in the process of introducing contactless payments.

Hygiene and cleaning

Adopt good hand hygiene practices.

Hand sanitiser will be provided at the canteen and in each team's sign in pack. NSW Health hand hygiene information posters will be displayed prominently around the canteen and safety instructions given on social media and the Grafton SOS webpage. Compliance will be monitored by the COVID Safety Marshall.

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

Hand sanitiser will be provided at the canteen, in the bathrooms and in each team's sign in pack.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

Bathrooms will be checked at the start of Grafton SOS activities and during the hours of operation with soap, towels and hand sanitiser levels being topped up as required. NSW Health signage will be displayed in the bathroom facilities.

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

In previous seasons, players have not shared food and drinks other than within family units. There is a Grafton SOS canteen which is used by players to purchase individual food and drinks. There is a separate COVID safe plan for the canteen.

Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.

This is the responsibility of team leaders, but in general players have their own playing equipment and launder these themselves.

Clean frequently used indoor hard surface areas, including children’s play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.

The only communal areas are the canteen and changing rooms/bathrooms. The canteen will be cleaned and disinfected in accordance with the canteen COVID safe plan. The changing rooms/bathrooms will be checked and cleaned at the start of play and during Grafton SOS activities. This will be monitored by the COVID Safety Marshall.

Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.

Not applicable.

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

Not applicable

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

Not applicable.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers’ instructions.

Disinfectants and hand sanitisers will be used strictly in accordance with manufacturer's instructions.

Staff should wash hands thoroughly with soap and water before and after cleaning.

NSW Health signage will be displayed that reminds staff and participants of the requirements and best practices regarding hand washing. This will be monitored by the COVID Safety Marshall.

Encourage contactless payment options.

Grafton SOS is in the process of introducing contactless payment.



Record keeping

Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Where possible, personal details should be collected in a way that protects it from disclosure to other customers. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.

On arrival the first player from every team will collect a team pack containing COVID safety instructions, a team and spectator sign on sheet and hand sanitiser. This will be returned at the end of the game and the details stored securely. All players have their personal details registered with Grafton SOS already so for players the sheet will only require confirmation they attended, are not feeling unwell and have not been in Victoria or a hot spot in the last 14 days.

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

All players, staff and spectators will be encouraged to download and use the COVIDSafe app.

Community sport organisations should consider registering their business through nsw.gov.au

This plan will be registered with nsw.gov.au when approved by Clarence Valley Council.

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

Grafton SOS will do this if required.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes